

## Exscribe Super User Forum Agenda

All classes held in Kebler Breakout 2. Breakfast served 8:00am to 9:00am each day outside of Kebler Breakout 2.

July 11<sup>th</sup>

8:00am – 9:15am	<p><b>Patient Visit Overview</b> – An in-depth review of the all the parts that make up a patient encounter.</p> <ul style="list-style-type: none"> <li>• Patient Intake</li> <li>• Medical History</li> <li>• Superbill</li> <li>• Documentation</li> <li>• Patient Check-out</li> <li>• Orders Management</li> </ul>
9:15am – 10:45am	<p><b>Patient Intake</b></p> <ul style="list-style-type: none"> <li>• User List - Visit States, Patient Rooms, Order Status</li> <li>• Appointment List Options</li> <li>• Appointment List Views</li> </ul>
10:45am – 11:00am	Break
11:00am- 12:00pm	<p><b>Superbill – Visit Types/ Diagnosis</b></p> <ul style="list-style-type: none"> <li>• Template Types</li> <li>• Global Encounter Type</li> <li>• Master Template</li> <li>• Subtemplates</li> <li>• Body Part Mapping Tool</li> <li>• Coding Mapping Tool</li> <li>•</li> </ul>
12:00pm – 1:00pm	<b>Lunch - AC Kitchen</b>
1:00pm – 2:00pm	<p><b>Superbill – Action Properties</b></p> <ul style="list-style-type: none"> <li>• Action Types</li> <li>• Action Properties</li> <li>• Actions Tigger’s</li> <li>• Action Assignment</li> <li>• Using extag to display the Body Part</li> <li>• E/M Coding Properties</li> <li>• Visit Modifiers</li> <li>• Procedure/Other Codes on Treatment Actions</li> <li>• Form Associations with Faxing</li> </ul>

2:00pm – 2:45pm	<b>Superbill – Diagnosis</b> <ul style="list-style-type: none"> <li>• Body Part Mapping Tool</li> <li>• Coding Mapping Tool</li> <li>• Image Mapping Tool</li> <li>• Diagnosis Exams</li> </ul>
2:45pm – 3:00pm	Break
3:00pm – 5:15pm	<b>Superbill -Procedure and Plan Actions</b> <ul style="list-style-type: none"> <li>• Creating new action Types <ul style="list-style-type: none"> <li>○ Set action properties</li> <li>○ Set Action triggers</li> </ul> </li> <li>• Create New Actions</li> <li>• Assign Actions to Group for Default</li> <li>• Assign Actions to Specific Physician</li> </ul>
<b>July 12<sup>th</sup></b>	
9:00am-10:00am	<b>Text Mappings and Stylus</b> <ul style="list-style-type: none"> <li>• Stored Phrases</li> <li>• Concepts</li> <li>• Default Text</li> <li>• Stylus</li> </ul>
10:00am – 10:15am	Break
10:15am – 12:00pm	<b>Provider Text Mappings</b> <ul style="list-style-type: none"> <li>• Set Default Text</li> <li>• Set Stylus</li> <li>• New Diagnosis Exam</li> </ul>
12:00pm – 1:00pm	<b>Lunch - Kebler Breakout 2</b>
1:00pm-2:45pm	<b>Order and Quicknote Templates</b> <ul style="list-style-type: none"> <li>• Master Template</li> <li>• Master Sub template</li> <li>• Show/Hide Panels</li> <li>• Extags</li> <li>• Library Templates</li> <li>• Review copy/paste with existing template</li> <li>• Image Based Template</li> </ul>
2:45pm – 3:00pm	Break
3:00pm – 5:00pm	<b>Patient Visit Review</b> <ul style="list-style-type: none"> <li>• Assign new templates to actions, exams and template types</li> <li>• Walk through Patient encounter with items built from previous sessions.</li> <li>• Build Protocols</li> </ul>